

Application Requirements

1. Application

- ①An applicant must complete 12 years of school education and meet all the requirements below.
- ②An applicant has to have clear vision and direction for the future.
- ③An applicant has to complete 150 hours of study hours in a Japanese language of institute OR have N5 or higher.
- ④Should be able to afford tuition and living expenses in Japan.
- ⑤It has to be within less than 5 years from last educational background.
- ⑥An applicant has to be healthy mentally and physically.
- ⑦ Respect and follow all the rules and laws in Japan,

2. Application period

- April Admission: September 1st ~October 20th.
- October Admission: April 1st ~May 20th

※Application entry might close as it reaches the admission capacity of students.

3. Classes Schedule

- Morning Class 9:00~12 : 50 (50min) 5Days/Week (Mon~Fri)
- Afternoon Class 14:00~17:50 (50min) 5Days/Week (Mon~Fri)

School closes on Saturdays/Sundays/Holidays

Vacations in months of March-April, August, December-January

We offer two class sections; class hours depend on which class you are in.

4. Tuition including application fee

【Comprehensive Course: 1 year and 6 months】 October Admission

	First Term (1 year)	Last Term(6 months)
Application Fee	10,000 yen	
Entrance Fee	100,000 yen	
Tuition	600,000 yen	300,000 yen
Others	89,000 yen	
Total	799,000 yen	300,000 yen

【Comprehensive Course: 2 years】 April Admission

	First Term (1 year)	Last term (1 year)
Application Fee	10,000yen	
Entrance Fee	100,000yen	
Tuition	600,000yen	600,000yen
Others	89,000yen	
Total	799,000yen	600,000yen

Application fee should be made when you apply for admission.

Entrance fee and tuition for the first term (1st year) should be made within two weeks after notice is sent if the immigration office issue Certificate of Eligibility for Status of Residence.

Others on the list above include text books, transportation fee, school events/activities fees. As soon as payment is confirmed, we will send a letter of acceptance and certificate eligibility for status of resident.

5. Student Dormitory

【Comprehensive 1 year and 6 months】 October Admission

	First Term (1year)	Last Term (6 months)
Dormitory Fee	294,000yen	147,000yen

【Comprehensive 2 years】 April Admission

	First Term (1 year)	Last Term (6 months)
Dormitory Fee	294,000yen	294,000yen

① Facility

Students share the dormitory together. A refrigerator, a rice cooker, a gas stove, a washing machine, and a table are already equipped in the dorm. We will give futons as well.

② Water and electricity fee are not included in dormitory fee. You need to pay by yourself each month.

③ Students cannot pick the room and roommates by themselves. We will do that for students as they enter to Japan.

④ If you don't follow the rules of dormitory (making noise, not proper way to dispose the trash, not parking the bicycles properly, getting a lot of

complains from the owner, breaking facility, home electronics, wet areas such as kitchen and sink in a bathroom.)

You might need to move out if you don't follow the rules.

- ⑤ You need to keep a copy of a key. If you lose it, you have to make and pay for new one.
- ⑥ Please bring a key back to school when you move out an apartment. If you don't, you need to pay for it as well.

6. Deposit

Usage	Comprehensive 1 year and 6 months Course October Admission	Comprehensive 2 years April Admission
Health Insurance	24,000yen ※approximate	31,000yen ※approximate
JLPT examine fee	11,000yen (2)	16,500yen (3)
Security deposit	10,000yen	15,000yen
Total	45,000yen	62,500yen

- ① Deposit is the minimum amount that you need for the list above. If there is any change in either health insurance or JLPT, you will pay actual cost.
- ② You must take JLPT.
- ③ If there is any pending case (such as, water, electricity bills) and any breakage to fix, leaving your stuff in an apartment, we will use security deposit for those cases and refund the rest of deposit to you. However, if security deposit is not enough to cover, you might need to pay extra fee to pay off.

7. Refund policies (Tuition)

- ① An application fee is not refundable even though you cancel the entrance OR certificate of eligibility for status of resident is unissued by the immigration office.
- ② Visa Denial
If visa application is denied from the ministry of foreign affairs, send us something that can prove that is denied such as a copy of visa on the passport. You will receive refund the fee of tuition, dormitory, deposit, and

others within 50 days after you submit proof. However, application fee and admission fee are NOT refundable.

③ Withdraw before completing courses

If you stay in school for a year and decide to continue education in other institutes or to start working before you complete a course, you need to notify and submit a school withdrawal form two months before you plan to withdraw. If withdrawal form is approved, we will pay the balance of tuition (if you have any fees you have already payed left.)

④ Moving out from a student dormitory

You must stay in a student dorm for at least one year since you enter to the school. After you stay in a student dorm for a year, you can move out if you want to. If you want to move out, you need to notify and submit moving out notification 2 months before the day you actually plan to move out an apartment. If moving notification is approved and still have balance of dormitory fee, we will give you the balance of dormitory fee (following months) back to you.

⑤ Deposit

If there is any deposit balance left, we will give it back to you within 50 days after you graduate or withdraw from school.

⑥ The following cases are Non refundable

The list below is nonrefundable even though you submit school withdrawal form to school.

- 1) Breaking the rules and laws in Japan.
- 2) Transferring to another school/institute.
- 3) Getting Married.
- 4) Getting Pregnant

⑦ Remittance charge

Remittance fee will be covered by a student.

⑧ Exceptional reasons for withdrawal

If the reason for withdrawal is exceptional, we will consider individually.